

Houston County Commissioners Meeting

Perry, Georgia | June 2, 2026 | 9:00 A.M.

Call to Order

Invocation – Commissioner Robinson

Pledge of Allegiance – Commissioner Byrd

Military Speaker – MSgt. Dustin Seney
472nd Electronic Combat Squadron

Approval of Minutes from May 19, 2026 meeting

New Business

1. **Special Exception Applications – Commissioner Byrd**
2. **Public Hearing (Amendment to Ordinance) – Commissioner Byrd**
3. **Public Hearing (Amendments to Ordinance) – Commissioner Gottwals**
4. **Personnel Request (Poll Workers) – Commissioner Gottwals**
5. **Land Donation (Georgia Department of Transportation) – Commissioner Gottwals**
6. **Contract Extension (Court Reporter) – Commissioner Robinson**
7. **Independent Contractor Agreements (Court Reporters) – Commissioner Robinson**
8. **Bid Approval (Detention Center Roof) – Commissioner Talton**
9. **Request for Support (Houston County Family Connection) – Commissioner Talton**
10. **Approval of Bills – Commissioner Talton**
11. **Public Hearing (FY27 Budget) – Chairman Perdue**

Commissioner Comments

Motion for Adjournment

Please note there will be no open public comment period at the June 2, 2026 meeting.

2. Public Hearing (Amendment to Ordinance) – Commissioner Byrd

County Attorney Tom Hall will conduct a second reading of a proposed amendment to the Houston County Code of Ordinances followed by a public hearing. The proposed amendment will add a new article to Chapter 19 Other Business Operations titled Article IV Vape Shops. The article is attached to this motion as Exhibit “A”.

The first reading of this proposed amendment to the Houston County Code of Ordinances was held May 19, 2026, at the Houston County Board of Commissioners meeting.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the addition of Article IV titled Vape Shops to Chapter 19 of the Houston County Code of Ordinances attached to this motion as Exhibit “A”.

3. Public Hearing (Amendments to Ordinance) – Commissioner Gottwals

County Attorney Tom Hall will conduct a second reading of proposed amendments to the Houston County Code of Ordinances followed by a public hearing. The proposed amendments will make numerous changes to Chapter 6 Alcoholic Beverages. A copy of the proposed amendments is attached to this motion as Exhibit “A”.

The first reading of these proposed amendments to the Houston County Code of Ordinances was held May 19, 2026, at the Houston County Board of Commissioners meeting.

Motion by _____, second by _____ and carried _____ to

approve

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the proposed amendments to the Houston County Code of Ordinances, Chapter 6 Alcoholic Beverages, attached to this motion as Exhibit “A”.

4. Personnel Request (Poll Workers) – Commissioner Gottwals

This request is to hire election day workers for the June 16, 2026, General Primary Runoff Election.

Motion by _____, second by _____ and carried _____ to

approve

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authorize

the hiring of the following election day workers for June 16, 2026, General Primary Runoff Election:

		AMOUNT	TOTAL
17	Managers (Precinct)	175.00	2,975.00
34	Assistant Managers (Precinct)	125.00	4,250.00
90	Clerks	115.00	10,350.00
0	Training	25.00	0
0	Training (Backup Workers)	25.00	0
3	Janitors -Schools	15.50	46.50
1	Janitors	25.00	25.00
125	BMD (Ballot Marking Device)	2.00	250.00
1	Election Supply Load Out Help	75.00	75.00
3	Election Night Equipment Return Help	75.00	225.00
2	Election Night Check-In Clerks	75.00	150.00
17	Supply pick-up / return supplies (Managers)	10.00	170.00
17	Cell Phones	10.00	170.00
1	Ballot Scan Clerk	100.00	100.00
	TOTAL		\$18,786.50

BOARD OF ELECTIONS

HOUSTON COUNTY GOVERNMENT BUILDING
2030 KINGS CHAPEL ROAD
POST OFFICE BOX 945
PERRY, GA 31069

478-987-1973

FAX 478-988-0699

TO: Houston County Commissioners

FROM: Debra Presswood
Registration/Election Supervisor

RE: Election Workers – General Primary/Nonpartisan/Special Election

DATE: May 22, 2026

=====
The Board of Elections requests hiring the following election day workers for June 16, 2026,
General Primary Runoff.

		AMOUNT	TOTAL
17	Managers (Precinct)	175.00	2,975.00
34	Assistant Managers (Precinct)	125.00	4,250.00
90	Clerks	115.00	10,350.00
0	Training	25.00	0
0	Training (Backup Workers)	25.00	0
3	Janitors -Schools	15.50	46.50
1	Janitors	25.00	25.00
125	BMD (Ballot Marking Device)	2.00	250.00
1	Election Supply Load Out Help	75.00	75.00
3	Election Night Equipment Return Help	75.00	225.00
2	Election Night Check-In Clerks	75.00	150.00
17	Supply pick-up / return supplies (Managers)	10.00	170.00
17	Cell Phones	10.00	170.00
1	Ballot Scan Clerk	100.00	100.00
	TOTAL		18,786.50

5. Land Donation (Georgia Department of Transportation) – Commissioner Gottwals

This request is for the donation of County-owned property located at 10111 Hawkinsville Road to the Georgia Department of Transportation for roadway improvements under Project PI No. 0017221.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the donation of 8,341.95 square feet of County-owned property located at 10111 Hawkinsville Road for right-of-way and 1,365.86 square feet for a temporary construction easement to the Georgia Department of Transportation. Also to authorize Chairman Perdue executing the Letter of Acknowledgement for Donation Request, and all necessary conveyance documents associated with this donation.



Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, Georgia 31088
478-542-2115 x 4
478-923-5697 (fax)
From the desk of Jake Cox

Memorandum

To: Robbie Dunbar
From: Jake Cox *jc*
Date: May 18, 2026
Re: Donation of Right-of-Way to Ga DOT

Mr. Dunbar:

This is a request for Chairman Perdue to sign a Letter of Acknowledgement for Donation Request of property to the Georgia Department of Transportation (Ga DOT) of County-owned property located at 10111 Hawkinsville Road, Warner Robins.

This donation will be for 8,341.95 square feet of property for Right-of-Way. In addition, 1,365.86 square feet of property for temporary construction easement for a driveway will also be donated to the Ga DOT by Houston County.

The accompanying maps detail visually where and how much County property will be donated to the Ga DOT.

6. Contract Extension (Court Reporter) – Commissioner Robinson

This request from Chief Judge Katherine Lumsden is for approval of a one-month extension to the Employment Contract between the Houston County Board of Commissioners and Court Reporter Wendy Nelson. This extension will allow uninterrupted court operations during the judicial transition of Judge Lukemire's retirement.

Motion by _____, second by _____ and carried _____ to

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a one-month extension of the Employment Contract between the Houston County Board of Commissioners and Court Reporter Wendy Nelson, extending the contract through July 31, 2026, with the final monthly payment of \$5,791.66 to be made on August 1, 2026, with all other terms of the contract to be unchanged.




The Superior Court Houston Judicial Circuit

CHAMBERS OF
JUDGE KATHERINE K. LUMSDEN

HOUSTON COUNTY COURTHOUSE
201 NORTH PERRY PARKWAY
PERRY, GEORGIA 31069
478-218-4860
478-218-4862 Fax

May 4, 2027

To: Chairman Perdue & Board of Commissioners

From: Chief Judge Katherine Lumsden 

Re: Court Reporter Contract Extension

As you know, with Judge Lukemire's retirement we are managing the fourth caseload until a new judge is appointed by the Governor by using senior judges. The court reporters typically serve at the request of a particular judge. At my request, Wendy Nelson has agreed to stay until July 31, 2026, as finding free-lance reporters is time consuming and difficult. Her current contract expires June 30, 2026. I am requesting that you give her a one month extension, through July 31, 2026, so that we can continue to move cases during this time of transition. Please feel free to give me a call with any questions or concerns.

7. Independent Contractor Agreements (Court Reporters) – Commissioner Robinson

This request is to renew three independent contractor agreements for court reporters in the Superior Court.

Motion by _____, second by _____ and carried _____ to

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renewing the independent contractor agreements with Ms. Joy Malone, Ms. Connie Montgomery, and Ms. Emery Sims. These contracts will be for the term of July 1, 2026, through June 30, 2027, with a compensation of \$69,500 annually paid in monthly installments of \$5,791.66 with a final monthly payment of \$5,791.74.

8. Bid Approval (Detention Center Roof) – Commissioner Talton

The roof at the Detention Center has significantly deteriorated and requires repair to prevent further damage to the facility. MERIK Building Construction Consultants solicited, received, and evaluated bids for the project. This request is for approval of the recommended contract award.

Motion by _____, second by _____ and carried _____ to

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the award of the Detention Center Roof Repair project to Skyline Construction Services, Inc. of Milledgeville, Georgia, in the amount of \$99,320 and authorization of a \$15,000 contingency for a total project authorization of \$114,320. This is a 2018 SPLOST funded project. Completion of the project will be 90 days from approval.



Houston County Public Works

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Terry Dietsch
Director of Utilities

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

TO: Houston County Board of Commissioners

FROM: Brian Jones, Director of Public Works

A handwritten signature in blue ink, appearing to be "BJ", is written over the printed name of Brian Jones.

CC: Michael Phillips, Public Buildings Superintendent

DATE: May 8, 2026

RE: Houston County Detention Center Roof Repair

Please consider this request for roof repairs at the Houston County Detention Center. The existing roof has deteriorated significantly and is in need of repair to restore proper sealing and prevent additional damage to the facility.

MERIK Building Construction Consultants received and reviewed three proposals for this project. The bid results are as follows:

Contractor	Bid Amount
C.L. Burkes:	\$167,670
Pittman Waller:	\$103,126
Skyline Construction:	\$99,320

Based on cost, responsiveness, and operational considerations, MERIK Building Construction Consultants recommend award of the project to **Skyline Construction** as the lowest responsive bidder. In addition, a contingency amount of \$15,000 is requested to cover any unforeseen unit cost items that may be encountered after demolition begins. This yields a total contract amount **\$114,320**.

Funding for this project will come from Public Buildings 2018 SPLOST funds.

Thank you for your consideration of this request.

9. Request for Support (Houston County Family Connection) – Commissioner Talton

This request is for financial assistance to support Houston County Family Connection in reinstating its nonprofit status through professional CPA services and required reinstatement fees, and to provide support for the 2026 Back to School Bash to be held on July 24, 2026.

Motion by _____, second by _____ and carried _____ to

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the support in the amount of \$7,500 from HOST fees for Houston County Family Connection to assist with the reinstatement of the organization's 501 (c) (3) status and to support the 2026 Back to School Bash event.



Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, Georgia 31088
478-542-2115 ext. 4
478-923-5697 (fax)
From the desk of Jake Cox

Memorandum

To: Chairman Perdue
From: Jake Cox **JC**
Date: May 22, 2026
Re: Support request for Houston County Family Connection

Chairman Perdue:

In my roles as both Houston County's Community Planner and Chair of the Houston County Family Connection (HCFC) organization, I am recommending support in the amount of \$7,500 for the organization to meet the following needs:

1. HCFC wishes to renew the organization's 501 (c)(3) status to apply for grants, community foundation and corporate support. Having the resources to make this happen would be very beneficial to the organization. I have included an email from Dennice Hillard, CPA, and her proposal to assist the HCFC with this work.
2. The HCFC Back to School Bash will take place Friday, July 24th and remaining funds out of this \$7,500 will go to support this event in the form of school supply and backpack purchases to be given to Houston County students. I've included the flyer for this event for additional information.

It is requested that HOST fees support this ask made by the HCFC organization for support.

Please see the attached memo of request from Valkyrie Anderson, Executive Director of the Houston County Family Connection organization, for additional details regarding the organization's request for support.

Thank you.

10. Approval of Bills – Commissioner Talton

Summary of bills by fund:

General Fund (100)	\$1,333,585.88
Drug Abuse Treatment & Edu. (212)	\$965.37
Opioid Fund (213)	\$750.00
Emergency 911 Telephone Fund (215)	\$25,480.24
Fire District Fund (270)	\$57,122.81
2018 SPLOST Fund (320)	\$40,503.78
2024 SPLOST (320)	\$1,307,497.66
Water Fund (505)	\$116,126.62
Solid Waste Fund (540)	\$163,216.36
Total	\$3,045,248.72

Motion by _____, second by _____ and carried _____ to

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the payment of the bills totaling **\$3,045,248.72**.

11. Public Hearing (FY27 Budget) – Chairman Perdue

Chairman Perdue will provide an overview of the proposed FY27 Budget, after which a Public Hearing will be conducted to allow any persons wishing to be heard regarding the proposed FY27 Budget to appear before the Board.

The Board is scheduled to formally adopt the FY27 Budget at the Commissioners' Meeting on Tuesday, June 16, 2026, at 5:00 p.m. in the Commissioners' Boardroom at the County Annex, 200 Carl Vinson Parkway, Warner Robins, Georgia.