

Houston County Board of Commissioners Meeting Warner Robins, Georgia May 21, 2019 6:00 P.M.

HOUSTON COUNTY COMMISSIONERS MEETING

Warner Robins, Georgia May 21, 2019 6:00 P.M.

Call to Order

Turn Off Cell Phones

Invocation – Commissioner McMichael

Pledge of Allegiance - Major Shayla Canty Smith, USAF

Approval of Minutes from May 7, 2019

New Business:

- 1. Personnel Request (Roads Dept) Commissioner Walker
- 2. Personnel Request (District Attorney) Commissioner Walker
- 3. Warner Robins Annexation Request (Museum of Aviation Foundation) Commissioner Robinson
- 4. Warner Robins Annexation Request (McGhee Family Limited Partnership) Commissioner Robinson
- 5. Storm Drainage Improvements Agreement (Coosa Drive) Commissioner Thomson
- 6. Approval of Bills Commissioner McMichael

Public Comments

Commissioner Comments

7. Executive Session for Attorney/Client matters per O.C.G.A. §50-14-2(1).

Motion for Adjournment

Roads Superintendent Travis McLendon is requesting to hire Larry Jolly at Grade 13-B for the vacant Heavy Equipment Operator position in the Roads Department. Staff concurs that Mr. Jolly possesses the requisite experience to qualify for the B-step.

Moti	on by	, second by	and carried	to
	approve disapprove table authorize			

the hiring of Larry Jolly at a Grade 13-B for the vacant Heavy Equipment Operator position in the Roads Department effective May 22, 2019.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To:

County Commissioners

From:

Kenneth Carter, Director of Personnel

Date:

May 13, 2019

Re:

Larry Jolly - Heavy Equipment Operator

Travis McLendon is requesting to hire Larry Jolly at the 13(B) step or \$34,195.20 for the vacant Heavy Equipment Operator position. I have reviewed his experience and request approval to hire at the 13(B) step effective May 22, 2019.



Memo

To:

Ken Carter, Director of Personnel

From:

Travis McLendon, Roads and Bridges Superintendent T.M.

CC:

Robbie Dunbar, Director of Operations

Date:

May 8, 2019

Re:

New Hire, Step Increase

Salary consideration for starting Larry Jolly at a 13 B step instead of a 13 A step due to 5 years of experience at Georgia Department of Transportation with heavy equipment. Tuesday, May 21, 2019 is the expected start date.

Thank you for your consideration of this request.



Houston County Personnel Department
Houston County Board of Commissioners
200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

NEW HIRE ABOVE MINIMUM STEP ACKNOWLEDGEMENT

It is fully understood that I am requesting to his	re <u>Larry Jolly</u> at a
step above the minimum "A" step and I may ha	ave employees in the
same position with more longevity that are ma	king less than this new
employee.	
	*
Department Head Signature	5-13-19 Date
Director of Opertations	5-/13 / 1 9 Date

DA Hartwig has proposed eliminating two of his part-time law clerk positions so that he can hire a part-time investigator. The current funding level in his Temporary Employees line item will accommodate this change with no additional cost to the budget. Staff recommends approval of this request.

Motion by		, second by	and carried	to
	approve disapprove table authorize			

the elimination of two paid part-time law clerk positions in the District Attorney's office and the creation of one part-time investigator position at a Grade 18-A.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To:

County Commissioners

From:

Kenneth Carter, Director of Personnel

Date:

May 14, 2019

Re:

DA Temporary Staffing

District Attorney George Hartwig is requesting to make changes to his temporary staffing to accommodate a need for a Part-time Investigator. He would like to eliminate 2 of his Part-time Law Clerks and hire a Part-time Investigator. I have reviewed the temporary funds and have confirmed that his request will not increase the cost in temporary staffing and will be budget neutral. I would recommend approval to eliminate 2 Part-time Law Clerks and replace with a Part-time Investigator 18(A) to work approximately 20-28 hours per week as budget funds allow.

Office of the District Attorney

Erikka B. Williams Chief Asst. District Attorney

T. Clifton Woody, II
Deputy Chief Assistant DA

George H. Hartwig, III, District Attorney
Houston Judicial Circuit

Beverly Robinson Chief Investigator

Bobby Brantley Investigator



May 14, 2019

Houston County Personnel Department Attn: Mr. Ken Carter, Director 200 Carl Vinson Parkway Warner Robins, GA 31088

Re: Part-Time Investigator for the District Attorney's Office

Dear Ken:

We really need to hire a part-time investigator for the District Attorney's Office. In order to accomplish this, we would eliminate 2 of our 3 paid part-time law clerk intern positions. The rate of pay for each of these positions is \$10.00 per hour. In the place of these 2 positions, we would hire a part-time investigator at an 18-A Step, (approximately \$19.25 per hour), to work between 20-28 hours per week as budgeted funds allow. This change would be budget neutral, with no additional cost to the county.

If this request meets with your approval, we kindly ask that this be added to the Commissioner's May 21, 2019 agenda for consideration.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

District Attorney

Houston Judicial Circuit

Felony Division
201 N. Perry Parkway
Perry, Georgia 31069
Office 478.218.4810 Fax 478.218.4815

Juvenile Division 206 Carl Vinson Parkway Warner Robins, Georgia 31088 Office 478.542.2065 Fax 478.542.2137

Website: www.houstonda.org E-mail: ghartwig@houstonda.org

President & CEO Chrissy Miner, on behalf of the Museum of Aviation Foundation at Robins AFB, has requested annexation into the City of Warner Robins for a property totaling 4.73 acres located at 200 Hwy. 247 adjacent to the museum. The property is currently zoned County C-2 and the proposed zoning upon annexation would be Warner Robins C-2. The property is contiguous to the existing city limits of Warner Robins.

Motion by, second by	and carried	to
concur non-concur table		
with a City of Warner Robins annexation reque	est for the property described a	as:
property totaling 4.73 acres (Tax Parcel 001220	0 005000) located at 200 Hwy 2	247, Warner Robins,

Received

April 16, 2019

APR 34 2019

Houston County Commissioners
Warner Robins, GA

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088

Re:

Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 4.73 acres located at 200 Hwy 247 [Tax Parcel No., [001220 005000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq*. (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is Museum of Aviation at Robins Air Force Base, Georgia Foundation, Inc. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is C-2[General Commercial District][County], and the proposed zoning and land use for this tract upon annexation is C-2[General Commercial District][City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

Randy Toms, Mayor

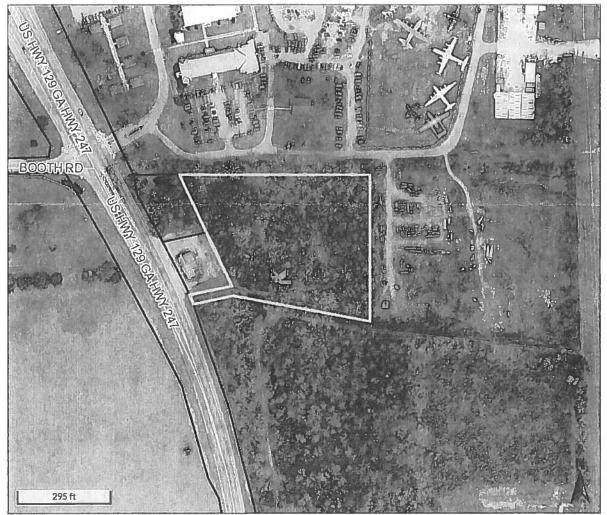
For the Mayor and Council

cc: Barry Holland, County Administrator

James E. Elliott, Jr., City Attorney

APPLICATION Company Name (if applicable): Museum of Aviation Office Phone: 478-923-6600 Foundation at Robins AFG Property Owner(s) Address: PO BOX 2469, WARNER ROBINS GA 31099 Applicant's Name: ______ Cellphone: _____ Company Name (if applicable): Museum of AVIATION Office Phone: 478-923-6600 Foundation of Robins AFB Applicant's Address: PO BOX 2469, WARNER ROBINS GA 31099 Property Information PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA§ 36-36-21, OF: ADDRESS/LOCATION: 200 HWY 247 Tract#: Land Lot(s): 242 Land District#: 5 County: HOUSTON Tax Parcel#: Total Acres: 4.73 Survey Prepared by: _____ Dated Recorded in Plat Book#: Page#: Present Zoning: C2 Requested Zoning: C2 The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone): Infrastructure Information: Is water available to this site? ____Yes ____No __Jurisdiction:______ Is sewer service available? _____Yes ____No _Jurisdiction:___ Authorization: Upon receipt of the completed application package, the Community Development Department shall notify the Owner/Applicant of scheduled date, times, and locations of the public meetings/hearings. The Owner/Applicant or a representative must be present to answer any questions that may be asked. In the event that an application is not complete, the case may be delayed or postponed at the discretion of the department. This form is to be executed under oath. I, CHOISTINE MINER , do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Public Hearing is true and correct and contains no misleading information. This 18 day of January 2019. STAMP DATE RECEIVED: Owner/Applicant Signature Print Name CHEISTINE K MINTE

qPublic.net™ Houston County, GA





Legend

Parcels
Roads

Parcel ID 001220 005000
Class Code Commercial
Taxing District County
County
Acres 4.73

Physical Address Assessed Value Land Value Improvement Value Accessory Value

Owner

MUSEUM OF AVIATION ROBINS AFB P O BOX 2469 WARNER ROBINS GA 31099 200 HWY 247 Value \$139800 Value \$118200 Value \$19600 Value \$2000
 Last 2 Sales

 Date
 Price
 Reason
 Qual

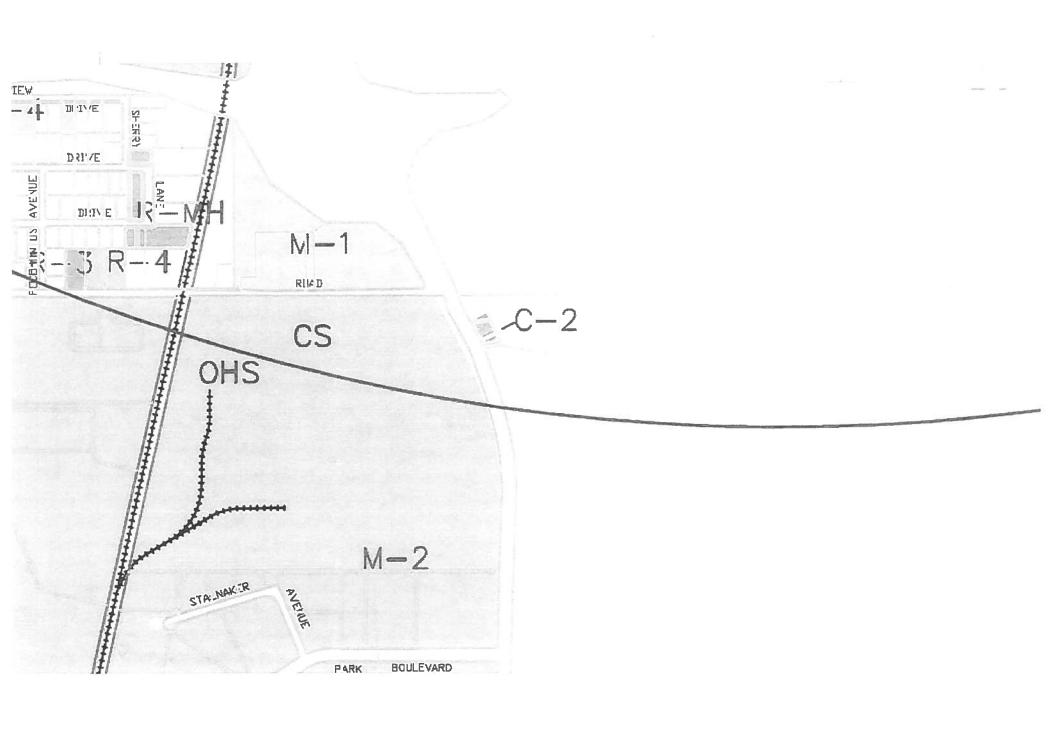
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(Note: Not to be used on legal documents)

Date created: 4/2/2019 Last Data Uploaded: 4/2/2019 6:03:58 AM

Developed by Schneider



Brad Dannenbaum of Foundry Investment Group, on behalf of the McGhee Family Limited Partnership, has requested annexation into the City of Warner Robins for a property totaling 4.52 acres located at the northwest corner of Cohen Walker Drive and Karl Drive. The property is currently zoned County PUD and the proposed zoning upon annexation would be Warner Robins C-2. The property is contiguous to the existing city limits of Warner Robins. Since city water is adjacent to the property, via a city/county interconnection master meter on Karl Drive, staff recommends a service tap at the water main on the city side of the master meter. The property would then be serviced by city sewer and city water.

Motio	on by	_, second by	and carried	to
	concur non-concur table			

with a City of Warner Robins annexation request for the property described as:

property totaling 4.52 acres (Tax Parcel 000780 05G000) located at the northwest corner of Cohen Walker Drive and Karl Drive.



April 16, 2019

APR 24 2019

Houston County Commissioners
Warner Robins, GA

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088

Re:

Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 4.52 acres located at the Northwest corner of Cohen Walker Drive and Karl Drive [Tax Parcel No., [000780 05G000]]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is McGhee Family Limited Partnership. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is PUD[Planned Unit Development District][County], and the proposed zoning and land use for this tract upon annexation is C-2[General Commercial District][City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

Randy Toms, Mayor

For the Mayor and Council

cc: Barry Holland, County Administrator

James E. Elliott, Jr., City Attorney

Property Owner(s) Name: 5 ara m

APPLICATION

Cellphone: 478-399-5020

Company Name (if applicable)	1	· Le	e - 4	11/1/1	14	1
	-		_		1	

Office Phone: 478 - 187-170

Property Owner(s) Address:	3084	Jaca.	Kc	L	
				1	ĺ

4 PEZZL: AH 51069

Applicant's Name: Read Dancabaum	
Company Name (if applicable): Foundry Investored Govern	Office Phone:
Applicant's Address: PU Box 8373, Affanta, GA	31106
·	

Property Information

PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA§ 36-36-21, OF:
ADDRESS/LOCATION: Land: 1 parcel east of NEC of Lake Dry Rd + Colver Wilher Er.
Tractil: 5 Parcelli: 000780 056000 Land Lot(s): 133 Land Districtil: 10
County: Houston Tax Parcelli: 00780 05 6000 Total Acres: 4.52)
Survey Prepared by: See Concept plan 3 by Continue (Scoup Dated 2/18) 49
Recorded in Plat Book#:Page#:
Present Zoning: PUD Requested Zoning: (- 2; General Commercial
The property owner makes application in order to: (Descr)be in "detail" the reason for annex/rezone):
All ar most of the surrounly of adjacent tracts have been owned or are currently owned
by the Mobile Family. The annexation of the specific break world be a continuation of the
same proxedure completed or allow surroundly of affirmal hours Rezoning In (-1 15 sought
to match the consistent coladjacout scomenting round to accompate the gnational to headed use for
in match the consistent colaboration consistent colaboration of characteristic controlled self-storage facility
Is water available to this site? Yes No Jurisdiction: City
Is sewer service available?

Authorization:

Upon receipt of the completed application package, the Community Development Department shall notify the Owner/Applicant of scheduled date, times, and locations of the public meetings/hearings. The Owner/Applicant or a representative must be present to answer any questions that may be asked. In the event that an application is not complete, the case may be delayed or postponed at the discretion of the department.

This form is to be executed under oath. I, \(\)

This 36 day of Nic. 10 20

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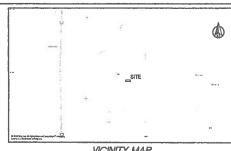
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STAMP DATE RECEIVED:

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CURRENT ZONNO DISTRICT	PU
PROPOSED ZONING DISTRICT	C-1
PROPOSED USE	3 STORY SELF-STORAD
OLITPARCEL A AREA	1.096 A
PARCEL B AREA	1.893 A
OUTPARCEL C AREA	1,581 A
TOTAL LET AREA	4.520 A
PROPOSED BUILDING (3-STORY)	100,050 9
MANAGEM ALLDWID BLDG HEIGHT	76
PROPOSED EXPERNADUS AREA	10
DISTURBED AREA	ta
FRONT BUILDING SETBACK	40" ARTERIAL/25" MINO
SOC BUILDING SETBACK	D'/10' AT RESIDORAL
REAR BUILDING SETSACK	0'/25' AT RESIDENTAL
PARKING STALL DIMENSIONS	80 × 10
REQUARED PAINTING	
PROPUSED PARKING	2

SITE LEGEND

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TRAFFIC FLOW ARROWS (PAVEMENT MARRISON

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PRELIMINARY CONCEPT

NOTE: DESCRIPTING DESIGN SHOULD BE VIFILED AS A GRAPHICAL EXPRESSIVATION OF A PROSBLE DESIGN CHICA. DE APPRILITION OF SHE FAM HAS DESIGNED FROM LIMITED HATBOIL AND HAS ITS BROOKLOSES, INSURFACE IT SHOULD NOT BE LUCED TO CONSTRUCTION UNIT. ALL APPRILISES LATISMA MEDIAN HAS SIGN THE SIGN FOR PROSPERATION. DRAFT

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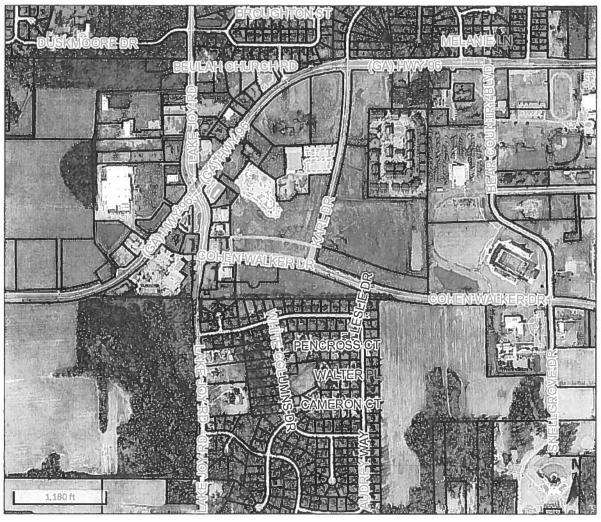
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JOB NO: DATE:
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CONCEPT PLAN 4

SHEET CO1

qPublic.net™ Houston County, GA



Overview

Legend

Parcels Roads

Parcel ID Class Code

000780 05G000 Residential Taxing District County

County

Acres

4.52

Owner

308 A LAKE JOY RD Physical Address Assessed Value Land Value Value \$111300 Improvement

MCGEE FAMILY LIMITED PARTNERSHIP

PERRY GA 31069 COHEN WALKER DR Value \$111300

Value Accessory Value

Date Price Reason Qual 12/30/2013 30 U

(Note: Not to be used on legal documents)

Date created: 4/22/2019 Last Data Uploaded: 4/22/2019 6:06:36 AM

Developed by Schneider

A drainage issue that impacts the County's right-of-way on Coosa Drive in Riverbend Plantation Subdivision, the developer's drainage easement and the owners' southeasterly lot line has emerged, and all three parties have come to an agreement to equally split the cost of improving the storm drainage. Lakay Enterprises, Inc. has proposed a total of \$17,300 to affect the repairs.

Motio	on by	, second by	and carried	to
	approve disapprove table authorize			

Chairman Stalnaker to sign the storm drainage improvements agreement with Riverbend Plantation Development, Inc. and Anthony and Kimberly M. Robinson concerning the drainage issue that impacts the County's right-of-way on Coosa Drive, the developer's drainage easement and the owners' southeasterly lot line.

Agreement

This Agreement made and entered into this _	day of, 2019, by and between the
Board of Commissioners of Houston County, hereina	fter referred to as "County", Riverbend Plantation
Development, Inc., hereinafter referred to as "Devel	oper" and Anthony Robinson and Kimberly M.
Robinson, hereinafter referred to as "Owners".	

WHEREAS, County exercises control over the right-of-way of Coosa Drive in the Riverbend Plantation Subdivision; and

WHEREAS, Developer is the developer of Section 5, The Bluff at Riverbend Subdivision; and

WHEREAS, the Owners own Lot 73, Section 5, The Bluff at Riverbend Subdivision; and

WHEREAS, a drainage issue has emerged that impacts the County right-of-way Coosa Drive, the Developer's drainage easement and the Owners' southeasterly lot line; and

WHEREAS, all Parties are impacted by the drainage issue that has emerged all Parties have agreed on a solution to the drainage issue.

NOW THEREFORE, in consideration of the mutual benefits flowing to the Parties hereto to this Agreement it is agreed as follows:

1.

The Parties will equally split the cost of improving the storm drainage along Owners' southeasterly lot line from the Coosa Drive right-of-way.

2.

This work will be completed by Lakay Enterprises, Inc. according to the proposal attached hereto as Exhibit "A", and by reference made a part hereof.

3.

The area of the work is shown on copy of a plat of survey of the property attached hereto as Exhibit "B", and by reference made a part hereof.

The Owners understand that at the completion of the work contemplated by this Agreement maintenance of the drainage easement is the responsibility of the Owners.

5.

Owners do hereby agree to indemnify and hold County harmless from all loss, obligations or liabilities whatsoever regarding the work performed on the property described in Exhibit "B".

6.

This Agreement shall be construed in accordance with and governed by the laws of the State of Georgia.

7.

This Agreement shall be binding upon and inure to the benefit of the respective Parties hereto, their heirs, legal representatives, successors and assigns.

So, Agreed the day and year first written above.

Board of Commissioners of

nc.:

Houston County:	Riverbend Plantation Development,		
By: Tommy Stalnaker	By: Mark Byrd		
Title: Chairman	Title: President		
Attest:Barry Holland			
Title: Director of Administration			
Owners:			
Anthony Robinson			
Kimberly M. Robinson			

LaKay Enterprises, Inc. 2062 Hendrick rd. Fort Valley, Ga. 31030

November 30, 2018

Mr. Anthony Robinson 4052 Coosa Dr. Kathleen Ga.

Re: Estimate for Storm Drainage Extension

Option #1

Remove and replace existing 30" headwall, install one new junction box (approximately 8 ft. in depth) with ring and cover, install 50 ft. 30" HDPE pipe, remove existing rip-rap and replace existing rip rap at newly installed headwall, backfill with existing dirt, temporary grass and appropriate silt fence.

Total \$10,300.00

Option #2

Add to above option # 1, one new junction box (approximately 8 ft. to 10 ft. in depth) with ring and cover, 50 ft. HDPE pipe, temporary grass, and appropriate silt fence.

Total \$7,000.00

Total for Option # 1 and Option # 2

\$17,300.00

Respectfully Submitted:

Billy Crump, President LaKay Enterprises, Inc.

QUOTE GOOD FOR 30 DAYS ONLY

OU

	CURVE	TABLE	-	
CURVE	CD	ARC	RAD	CHORD
CB5	N51°39'22"W	120.07	1030.00	120.00
Cll6	351°12'10'E	40,38	305.00	40,3
C87	S47"25'14"E	64,78	245.00	64.68
CBB	\$37°58'28°E	100.45	305.00	100.00
C89	\$03°32'58°W	371.12	245.00	336.64
C90	\$19°06'13"B	100.46	305.00	100.00
C91	S00°13'58"E	100,45	305.00	100.00
C92	S18°35'16"W	100.45	305.00	100.00
C93	\$37°30'31"W	100.45	305.00	100.00
C94	N39°59'23"E	135,94	560.00	135.60
C95	N39°59'23''E	121,37	500.00	121.01
CH9	S64°02'04"E	62,34	270,00	62.19

"As required by subsection (d) of O.C.G.A. Section 15-6-67, this plot has been prep "An experient Dy subsection (p) of O.C.O.A. Socialon 15-6-67, this plot has been prepared by a lend surveyor and approved by all supplicable local participants on subscincers for microring as evidenced by approved coefficients, alignatures, settings, or estebroring heaven. Such participants and the subscincture of the plot and the subscincture of the plot of the participants and the subscincture of the plot and the subscincture of the plot of participants and surveyor coeffises their this plot complies with the minimum technical confidence of the confidence of the plot of the plot of the plot of the plot of Gloscopia Board of Registration for Projectifical Techniques and Land Surveyors are set fort in O.C.G.O. Social in 15-6-67:

OWNERS CERTIFICATION

STATE OF GEDRIJA, COUNTY OF HOUSTON.
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6-22-17

MBul OWNERS SIGNATURE



aga 1 of 1

Book 79 Page 152

IN MY OPINION, THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MEMBLILM STANDARDS & RECLUREMENTS OF LAW, THE PIELD DATA LIPON WHICH THIS MAP OR PLAT IS BASED, HAS A CLOSURE PRECISION OF ONE FOOT IN 28,400 FEET AND AN ANGULAR ERROR OF 00" PER ANGLE POINT, AND WAS ADJUSTED USING THE CRANDALL RULE. THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 284.344 FEET

ROMERTI ATORY GRUSAGE. 1863

PLANNING & ZONING FINAL PLAT APPROVAL CERTIFICATION THIS PLAT HAS BEEN BURNITTED TO AND CONSIDERED BY THE PLANNIC

CONTRACTOR OF HIS DAMAGE TO ADJACENT AND DOWNSTREAM PROPERTIES AND LIABILITY RESULTING THEREFROM AND SHALL NOT PROPERTIES AND DARKETT RESULTING THEIR PHOW AND SHALL CONSTITUTE AN ASSUMPTION OF LABOURT BY THE COUNTY OF HOUSTON FOR DAMAGES CAUSED BY CONSTRUCTION AND/OR GRADING PERFORMED UNDER SAID PLANS AND PERMITS.

GRAPHIC SCALE IN FEET

FIELD WORK COMPLETED 06-05-17

DATE: 05 JUNE 2017 SCALE: 1"=100" DWN BY: RLS CHROD BY: RLS

PN:04-043.4 DN: 17-065-C

& Associates

Summary of bills by fund:

•	General Fund (100)	\$	661,154.82
•	Emergency 911 Telephone Fund (215)	\$	49,665.00
•	Fire District Fund (270)	\$	22,743.47
•	2001 SPLOST Fund (320)	\$	0.00
•	2006 SPLOST Fund (320)	\$	2,390.85
•	2012 SPLOST Fund (320)	\$	273,488.92
•	2018 SPLOST Fund (320)	\$	121,938.32
•	Water Fund (505)	\$	172,680.22
•	Solid Waste Fund (540)	<u>\$</u>	286,826.36
	Total for all Funds	\$1	,590,887.96

Motion	by	, second by	and carried	to
	approve disapprove table authorize			

the payment of the bills totaling \$1,590,887.96

Motion by	, second by	and carried	to
enter into Executive S	Session for Attorney/Client ma	atters per O.C.G.A. §50-14-2(1).	