

# Houston County Commissioners Meeting

Perry, Georgia | July 9, 2024 | 9:00 A.M.

Call to Order

Invocation – Commissioner Talton

Pledge of Allegiance – Commissioner Gottwals

Military Speaker – Col Jake Elsass

*Director for Air Force Sustainment Center Contracting Robins Operating Location*

Proclamation Recognizing Abi Bragg

Flood of 1994 Presentation

Approval of Minutes from June 18, 2024

New Business

- 1. Public Hearing on Special Exception Applications – Commissioner Talton**
- 2. Annexation (City of Warner Robins) – Commissioner Talton**
- 3. Annexation (City of Warner Robins) – Commissioner Talton**
- 4. Annexation (City of Warner Robins)– Commissioner Gottwals**
- 5. Annexation (City of Warner Robins) – Commissioner Gottwals**
- 6. Bid Approval (2 Tractors) – Commissioner Byrd**
- 7. Work Detail Agreement (Georgia Department of Corrections) – Commissioner Byrd**
- 8. Professional Services Agreement (Right-of-Way Limb Trimming) – Commissioner Robinson**
- 9. Professional Services Contract (Accountability Court) – Commissioner Robinson**
- 10. Approval of Bills – Commissioner Robinson**

Public Comments

Commissioner Comments

Motion for Adjournment

# 1. Public Hearing on Special Exception Applications – Commissioner Talton

			<b>Recommendation</b>	<b>Vote</b>
#2780	Rolie O'Donnell	Pressure Washing	Approval	Unanimous
#2781	Nautiya Smith	Property Restoration & Management	Approval	Unanimous
#2782	Paul Smith	Landscaping & Property Management	Tabled	Unanimous
#2783	Wesley Walker	Bookkeeping	Approval	Unanimous
#2784	John & Lora Ennis	Baking and Preserves	Approval	Unanimous
#2785	Albert Adams	Prison Transition Coordinator	Withdrawn	

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve     disapprove     table

the following Special Exception Applications to include any and all stipulations as noted on the Zoning & Appeals recommendation and Section 95 Requirements staff report:

#2780	<b>Rolie O'Donnell</b>	<b>Pressure Washing</b>
#2781	<b>Nautiya Smith</b>	<b>Property Restoration &amp; Management</b>
#2783	<b>Wesley Walker</b>	<b>Bookkeeping</b>
#2784	<b>John &amp; Lora Ennis</b>	<b>Baking and Preserves</b>

and to

approve     disapprove     table

the following Special Exception Applications:

#2782	Paul Smith	Landscaping & Property Management
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## **2. Annexation (City of Warner Robins) – Commissioner Talton**

This request from the City of Warner Robins is to annex property located on Moody Road.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

nonconcur

table

**with the annexation to the City of Warner Robins of property located on Moody Road, also known as Tax Parcel 001020 014000, containing 2.84 acres. The current zoning of the property is County C-2. The proposed zoning is City of Warner Robins C-2.**

**CITY OF WARNER ROBINS**  
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943  
"A CITY OF CHARACTER"

05/20/2024

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

**MAYOR**  
LaRhonda W. Patrick

**MEMBERS OF  
COUNCIL**

**Post 1**  
Derek Mack  
**Post 2**  
Charlie Bibb  
**Post 3**  
Keith Lauritsen  
**Post 4**  
Kevin Lashley  
**Post 5**  
Clifford Holmes, Jr.  
**Post 6**  
Larry Curtis, Jr.

**CITY CLERK**  
Mandy Stella

**CITY ATTORNEY**  
Julia Bowen Mize

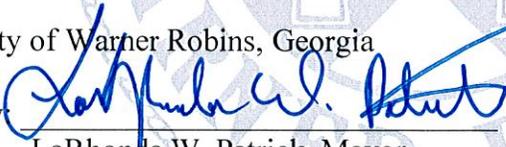
Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 2.94 acres, located on the east side of Moody Rd. north of the intersection of Moody Road and Alton Tucker Sr. Boulevard, also known as tax parcel [001020 014000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, Smart8 Properties, LLC, who has filed a written request for annexation is, as required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". the present zoning is C-2 [General Commercial District], [County], and the proposed zoning upon annexation is C-2 [General Commercial District], [City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

By   
LaRhonda W. Patrick, Mayor  
For the Mayor and Council

cc: Robbie Dunbar, County Administrator  
Julia Mize, City Attorney

700 WATSON BLVD • P.O. Box 8629 • WARNER ROBINS, GEORGIA 31095

(478) 293-1000 • FAX (478) 929-1124 • www.wrga.gov

**PRELIMINARY  
FOR DISCUSSION  
PURPOSES ONLY**

THIS PLAT IS RESERVED FOR THE  
CLERK OF THE SUPERIOR COURT.

MADE BY FAST Z

LINE #	BEARING	LENGTH
L1	N04°10'17"E	24.69'
L2	S29°34'30"W	51.48'
L3	S07°31'27"W	30.00'
L4	N25°34'40"E	51.48'
L5	N02°52'55"E	56.34'

SURVEYING AND MAPPING, LLC  
524 S. HOUSTON LAKE ROAD, SUITE F100  
WARNER ROBINS, GEORGIA 31088  
OFFICE (478) 974-3382  
email: info@sam.biz  
SAM.BIZ

**SAM**

LANDS OF  
SMART8 PROPERTIES, LLC  
10TH LAND DISTRICT  
HOUSTON COUNTY  
LAND LOT 229 & 252

Project No.: 1385-001  
Drawing No.: BDS  
Drawn By: D.C.E.  
Checked By: S.H.J.  
R.L.S. No.: 3171

Date: 4/24/24  
Scale: 1"=50'  
Sheet No.: 1 of 1

MOODY RD. (R/W VARIES)

ALTON TUCKER SR. BLVD. (80' P.W.)

PARCEL 001330 014000  
WIND TOWER REAL ESTATE, LLC  
DB. 8073 PG. 350  
PB. 82 PG. 107

PARCEL 001008 020000  
WIND TOWER REAL ESTATE, LLC  
DB. 8073 PG. 350  
PB. 82 PG. 107

PARCEL 001020 014000  
NOW OR FORMERLY  
SMART8 PROPERTIES, LLC  
DB. 10021 PG. 145  
DB. 10021 PG. 145  
PB. 82 PG. 60  
2.34 ACRES

PARCEL 001330 020000  
RECHER MOORE FOOD  
SOLUTIONS & COMMISSARY, LLC  
DB. 10009 PG. 143  
PB. 70 PG. 25

PROPERTY LINE PER  
PB. 15 PG. 41  
PB. 17 PG. 108  
PB. 82 PG. 107 A  
DB. 2585 PG. 211

PROPERTY LINE PER  
PB. 65 PG. 60  
(POWER EASEMENT  
INSTRUMENTS)

**CERTIFICATION:**

THIS PLAT IS A RETRACEMENT OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT SUBDIVIDE OR CREATE A NEW PARCEL OR MAKE ANY CHANGES TO ANY NEAR PROPERTY BOUNDARIES. THE RECORDING INFORMATION OF THE DOCUMENTS ARE STATED HEREON. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. THIS PLAT COMPLES WITH THE MINIMUM TECHNICAL STANDARDS FOR PRELIMINARY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-5-47.



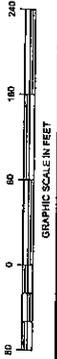
Spencer H. Johnson  
No. 3171  
C.O.A. #LS-000949

**LEGEND OF SYMBOLS:**

- IRON PIN FOUND (CAPPED REBAR UNLESS NOTED)
- IRON PIN SET 1/2" REBAR (W/CA)
- CONCRETE MONUMENT FOUND
- PROPERTY LINE
- EASEMENT LINE
- UTILITY POLE
- GUY WIRE
- OVERHEAD POWER TELEPHONE AND CABLE
- ASPHALT
- CONCRETE

**MISCELLANEOUS NOTES:**

- THIS DOCUMENT WAS CREATED ELECTRONICALLY. THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT UNLESS IT HAS BEEN PROPERLY SEALED AND ORIGINALLY SIGNED BY A REGISTERED LAND SURVEYOR AT THE OFFICE OF THE REGISTERED LAND SURVEYORS, LLC AUTHORITY O.C.G.A. §15-5-22.
- THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS AN AVERAGE ACCURACY OF ± 0.01 FEET. THE PLAT HAS BEEN CALCULATED FOR A 95% CONFIDENCE LEVEL. THIS PLAT HAS BEEN CALCULATED FOR A 95% CONFIDENCE LEVEL. THIS MEASUREMENTS SHOWN ON THIS PLAT WERE OBTAINED BY UTILIZING A TOTAL STATION WITH A FREQUENCY RECEIVER FIELD WORK COMPLETED ON 04/10/2023.
- SURVEY AND MAPPING, LLC DOES NOT GUARANTEE THAT ALL EASEMENTS AND ENCUMBRANCES AFFECTING THE SUBJECT TRACT ARE SHOWN.
- PARCEL 001008 020000 IS ZONED O-1.



### **3. Annexation (City of Warner Robins) – Commissioner Talton**

This request from the City of Warner Robins is to annex the property located at 113 N. Amanda Place.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

nonconcur

table

**with the annexation to the City of Warner Robins of property located at 113 N. Amanda Place, also known as Tax Parcel 00074E 079000, containing 1.07 acres, with the stipulation that all County utilities remain with the County. The current zoning of the property is County R-1. The proposed zoning is City of Warner Robins R-1.**

**CITY OF WARNER ROBINS**  
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943  
"A CITY OF CHARACTER"

05/20/2024

**MAYOR**  
LaRhonda W. Patrick

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

**MEMBERS OF  
COUNCIL**

**Post 1**  
Derek Mack  
**Post 2**  
Charlie Bibb  
**Post 3**  
Keith Lauritsen  
**Post 4**  
Kevin Lashley  
**Post 5**  
Clifford Holmes, Jr.  
**Post 6**  
Larry Curtis, Jr.

Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 1.07 acres, located at 113 N. Amanda Place, also known as tax parcel [00074E 079000]

Dear Commissioners:

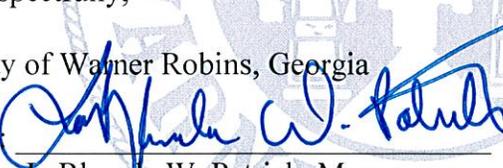
Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, Hai Tsao, who has filed a written request for annexation is, as required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". the present zoning is R-1 [Single Family Residential District], [County], and the proposed zoning upon annexation is R-1 [Single Family Residential District], [City], under the zoning ordinance of the City of Warner Robins.

**CITY CLERK**  
Mandy Stella

**CITY ATTORNEY**  
Julia Bowen Mize

Respectfully,

City of Warner Robins, Georgia

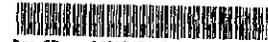
By:   
LaRhonda W. Patrick, Mayor  
For the Mayor and Council

cc: Robbie Dunbar, County Administrator  
Julia Mize, City Attorney

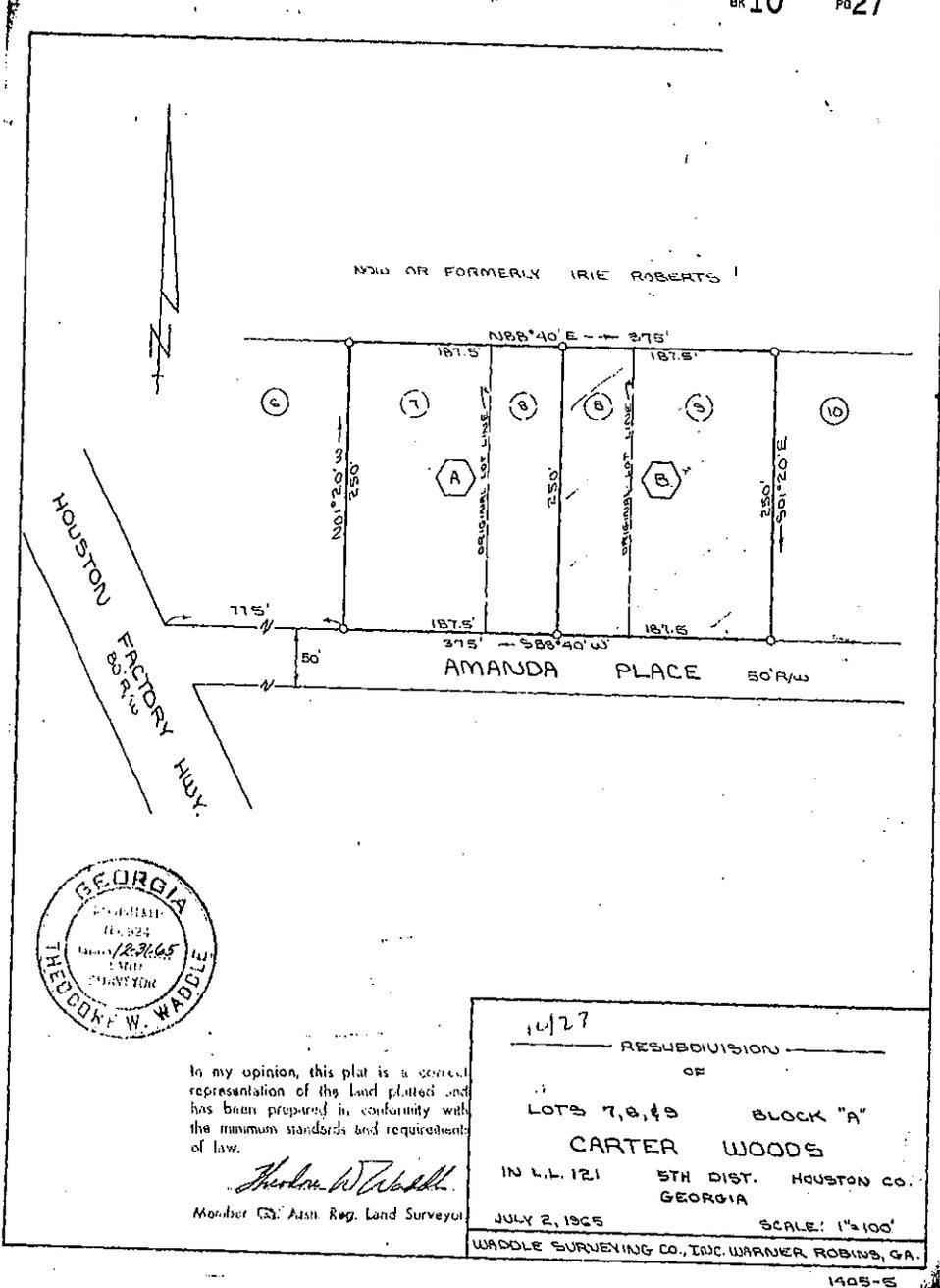
700 WATSON BLVD • P.O. Box 8629 • WARNER ROBINS, GEORGIA 31095

(478) 293-1000 • FAX (478) 929-1124 • [www.wrga.gov](http://www.wrga.gov)

Recorded July 26, 1965



Doc ID: 008981710001 Type: PLA  
Filed: 07/25/1965 at 11:12:38 AM  
Fee Amt: Page 1 of 1  
Houston, Ga. Clerk Superior Court  
Carolyn V. Sullivan Clerk  
BK 10 Pg 27



In my opinion, this plat is a correct representation of the land platted and has been prepared in conformity with the minimum standards and requirements of law.

*Theodor W. Waddle*  
Member of Assn. Reg. Land Surveyors

1427  
RESUBDIVISION  
OF  
LOTS 7, 8, & 9 BLOCK "A"  
CARTER WOODS  
IN L.L. 121 5TH DIST. HOUSTON CO.  
GEORGIA  
JULY 2, 1965 SCALE: 1"=100'  
WADDLE SURVEYING CO., INC. WARNER ROBINS, GA.

#### **4. Annexation (City of Warner Robins)– Commissioner Gottwals**

This request from the City of Warner Robins is to annex the property located at 2717 HWY 127.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

nonconcur

table

**with the annexation to the City of Warner Robins of property located at 2717 HWY 127, also known as Tax Parcel 001050 085000, containing 2 acres, with the stipulation that all County utilities remain with the County. The current zoning of the property is County R-AG. The proposed zoning is City of Warner Robins R-1.**

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**MAYOR**  
LaRhonda W. Patrick

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

**MEMBERS OF  
COUNCIL**

**Post 1**  
Derek Mack  
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Keith Lauritsen  
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Kevin Lashley  
**Post 5**  
Clifford Holmes, Jr.  
**Post 6**  
Larry Curtis, Jr.

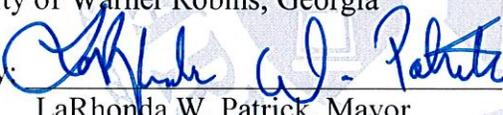
Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 2.0 acres, located at 2717 HWY 127, also known as tax parcel, [001050 085000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, Catherine Jones, who has filed a written request for annexation is, as required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". the present zoning is RA-G [Residential Agricultural District], [County], and the proposed zoning upon annexation is R-1 [Single Family Residential District], [City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

By:   
LaRhonda W. Patrick, Mayor  
For the Mayor and Council

cc: Robbie Dunbar, County Administrator  
Julia Mize, City Attorney

**CITY CLERK**  
Mandy Stella

**CITY ATTORNEY**  
Julia Bowen Mize



## **5. Annexation (City of Warner Robins) – Commissioner Gottwals**

This request from the City of Warner Robins is to annex the property located at 727 Old Perry Road.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

concur

nonconcur

table

**with the annexation to the City of Warner Robins of property located at 727 Old Perry Road, also known as Tax Parcel 001050 038000, containing 11.53 acres, with the stipulation that all County utilities remain with the County. The current zoning of the property is County R-AG. The proposed zoning is City of Warner Robins C-2.**

**CITY OF WARNER ROBINS**  
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943  
"A CITY OF CHARACTER"

05/20/2024

**MAYOR**  
LaRhonda W. Patrick

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

**MEMBERS OF  
COUNCIL**

**Post 1**  
Derek Mack  
**Post 2**  
Charlie Bibb  
**Post 3**  
Keith Lauritsen  
**Post 4**  
Kevin Lashley  
**Post 5**  
Clifford Holmes, Jr.  
**Post 6**  
Larry Curtis, Jr.

Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 11.53 acres, located at 727 Old Perry Rd., also known as tax parcel, [001050 038000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, Catherine Jones, who has filed a written request for annexation is, as required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". the present zoning is RA-G [Residential Agricultural District], [County], and the proposed zoning upon annexation is C-2 [General Commercial District], [City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

By:   
LaRhonda W. Patrick, Mayor  
For the Mayor and Council

cc: Robbie Dunbar, County Administrator  
Julia Mize, City Attorney

**CITY CLERK**  
Mandy Stella

**CITY ATTORNEY**  
Julia Bowen Mize

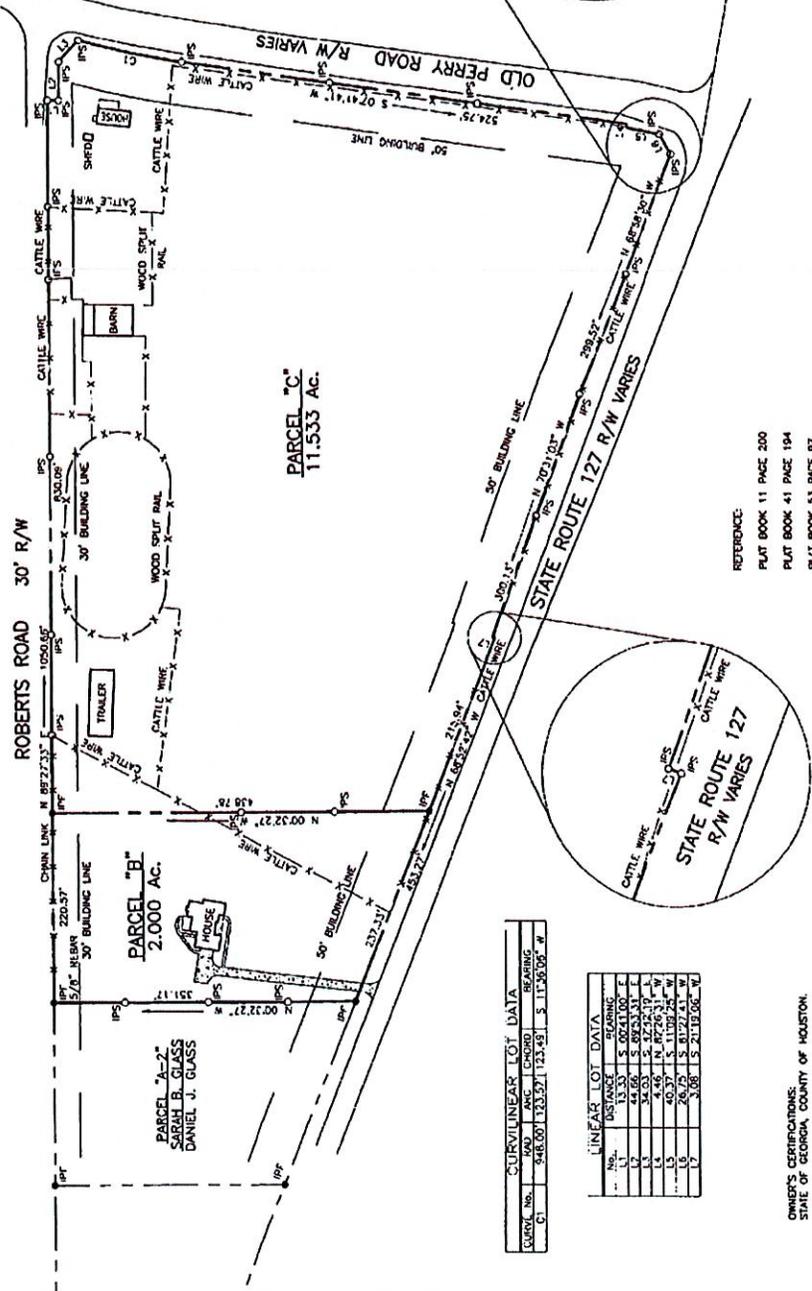
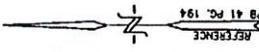
7-11-13-8  
 2024/12/04  
 Catherine Jones

DEPT. OF: OSBORNWOOD, TOWN PL  
 PLAN NO: 11111111111111111111  
 PLAN DATE: 08/20/2012  
 PLAN SCALE: 1"=100'  
 PLAN SHEET: 74  
 PLAN NO: 1138

LEGEND:  
 -●- IRON PIN FOUND (1/2" REBAR UNLESS NOTED OTHERWISE)  
 -○- IRON PIN SET (1/2" REBAR)  
 -X- FENCE LINE



BOUNDARY SURVEY  
 FOR  
**CATHERINE L. JONES**  
 IN LAND LOT 248  
 THIRTH DISTRICT  
 HOUSTON COUNTY  
 GEORGIA  
 JUNE 28, 2012  
 SCALE: 1"=100'  
**WADDLE & COMPANY**  
 104 MEADOWBROOK DR.  
 WARRIOR ROBINSON, GA. 31083  
 BUS (478) 923-2763  
 FAX (478) 923-7144  
 3073-12



PARCEL "C"  
 11.533 AC.

PARCEL "B"  
 2.000 AC.

PARCEL "A-2"  
 SARAH B. GLASS  
 DANIEL J. GLASS

CURVILINEAR LOT DATA BEARING

CHAIN NO.	MARK	BEARING	DISTANCE
C1	348.001	S 23.271° W	123.243
		S 11.261° W	11.261

LINEAR LOT DATA

NO.	DISTANCE	BEARING
1	44.66	S 89.233° E
2	44.66	S 89.233° E
3	34.03	S 72.721° W
4	40.37	N 11.766° W
5	26.72	S 81.221° W
6	3.08	S 21.192° W

REFERENCE:  
 PLAT BOOK 11 PAGE 200  
 PLAT BOOK 41 PAGE 194  
 PLAT BOOK 53 PAGE 97  
 DEED BOOK 5733 PAGE 46  
 DEED BOOK 5232 PAGE 216

REVISED: JULY 17, 2012  
 BUILDING LINE ALONG STATE ROUTE 127 CORRECTED.

THIS MAP HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 3,129.245 FEET.  
 THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 3,129.245 FEET.  
 BEARINGS SHOWN ARE CALCULATED FROM ANGLES TURNED AND ALL LINEAR DISTANCES ARE MEASURED AND CALCULATED FROM FIELD DATA USING A 105PCOR OPT 3000R.



IN MY OPINION, THIS PLAT IS A CORRECT AND ACCURATE REPRESENTATION OF THE REALTY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF LAW.  
 Christopher A. Beaman  
 REG. LAND SURVEYOR

OWNER'S CERTIFICATION:  
 STATE OF GEORGIA, COUNTY OF HOUSTON.  
 THE UNDERSIGNED CERTIFIES THAT HE IS THE OWNER OF THE LAND SHOWN ON THIS PLAT AND ACKNOWLEDGES THIS PLAT AND DEEDS TO PUBLIC USE FOREVER ALL AREAS SHOWN OR INDICATED ON THIS PLAT AS STREETS, ALLEYS, EASEMENTS, OR RIGHTS.  
 31 July 2012  
 Catherine L. Jones  
 OWNER'S SIGNATURE

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING COMMISSION OF HOUSTON COUNTY, GEORGIA, AND IS APPROVED FOR RECORDING IN THE OFFICE OF THE CLERK OF THE SUPERIOR COURT BY SAID COMMISSION, DATED THIS 18 DAY OF JULY 2012.  
 THE HOUSTON COUNTY PLANNING COMMISSION  
 BY: [Signature]  
 SECRETARY

## 6. Bid Approval (2 Tractors) – Commissioner Byrd

This request is for approval of a bid on two (2) 145 HP Tractors for use by the Roads & Bridges Department.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the bid on 2 new in-stock 2023 John Deere 6145M Cab Tractors from Lasseter Tractor Company of Unadilla, Georgia for \$143,709.72 each with the option of a 60 month/5,000 hour extended warranty for an additional cost of \$6,242 per tractor. The total cost for this purchase will be \$299,903.44. This purchase will be paid from 2018 SPLOST.**



**HOUSTON COUNTY BOARD OF COMMISSIONERS  
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828  
(478) 218-4800 • FACSIMILE (478) 218-4805

**VANESSA ZIMMERMAN**  
DIRECTOR OF PURCHASING

## **M E M O R A N D U M**

**To:** Houston County Board of Commissioners  
**FROM:** Vanessa Zimmerman  
**CC:** Robbie Dunbar  
**DATE:** June 27, 2024  
**SUBJECT:** Purchase of Two (2) 145 HP Tractors

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The Purchasing Department solicited the State Contract price for Two (2) New 145 HP Tractors in June. This equipment will be used by the Roads & Bridges Department.

The Purchasing Department recommends that the Houston County Board of Commissioners purchase the in-stock 2023 John Deere 6145M Cab Tractors from Lasseter Tractor Company for \$143,709.72 each with the option of a 60 mos./5000 hrs. extended warranty for an additional \$6242.00 per tractor. A total of \$299,903.44 will be charged to 320-4200-54.2500 with SPLOST 2018 funding.

## **7. Work Detail Agreement (Georgia Department of Corrections) – Commissioner Byrd**

This request is to approve the FY25 Work Detail Agreement between the Georgia Department of Corrections and Houston County Board of Commissioners.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the Work Detail Agreement between Georgia Department of Corrections and the Houston County Board of Commissioners. This agreement for FY2025 will contain 5 work details with a cost that will not exceed \$246,590. Funding will be provided from the Water Fund for 2 crews, and Solid Waste Fund for 3 crews.**



# Houston County Public Works

## Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

## MEMORANDUM

**To:** Houston County Board of Commissioners

**From:** Brian Jones, Director of Operations

**Date:** Thursday, July 27, 2024

**RE:** Department of Corrections Work Detail Agreements for FY 2025

---

Staff would like for the Board of Commissioners to consider the attached agreement to continue our partnership with the **Georgia Department of Corrections** for 5 work details. The cost for the 5 details will not exceed **\$246,590.**

Funding will be provided from the Water Department (505-4400-52.1200 for 2 crews), Solid Waste Collections (540-4520-52.1200 for 2 crews), and Solid Waste Disposal (540-4530-52.1200 for 1 crew).

I appreciate your valuable time and consideration of this request.

## **8. Professional Services Agreement (Right-of-Way Limb Trimming) – Commissioner Robinson**

This request is for approval to enter into a Professional Services Agreement for the trimming of tree limbs overhanging the rights-of-way on county roads. Public Works staff solicited bids from 3 contractors and recommended accepting bidder Ben’s Tree Service.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to**

**approve**

**disapprove**

**table**

**authorize**

**entering into a Professional Services Agreement with Ben’s Tree Service of Gordon, Georgia for an amount of \$175 per hour. This will be reimbursed by the Insurance Premium Tax.**



# Houston County Public Works

## Office

2018 Kings Chapel Road  
Perry, Georgia 31069  
478-987-4280  
FAX 478-988-8007

Brian Jones, PE  
Director of Operations

Nancy Lancaster  
Office Manager

Michael Phillips  
Facilities Superintendent

Christopher Stoner  
Fire Chief/ EMA Director

Ronnie Heald, PLS  
County Engineer

Travis McLendon  
Roads Superintendent

Terry Dietsch  
Utility Director

## MEMORANDUM

**To:** Houston County Board of Commissioners

**From:** Brian Jones, Director of Operations *BJ*

**Date:** Thursday, July 27, 2024

**CC:** Travis McLendon, Roads & Bridges Superintendent

**RE:** Professional Services for Right-of-Way Limb Trimming

Public Works solicited bids from 3 contractors for the trimming of tree limbs overhanging the rights-of-way on county roads. The bids results were as follows:

Contractor	Bid	Charge for 8 hours trimming
Ben's Tree Service	\$175/hour	\$1,400.00
Asplundh Tree Expert	\$149.31/hr +298.62 each day	\$1,493.10
Wolfcreek Tree Service	\$220/hour	\$1,760.00

Public Works requests permission to enter into professional services agreement with **Ben's Tree Service** for trimming of limbs in the county right-of-way at a rate of **\$175/hour**. The services will be paid for from 100-4200-52.2200 and reimbursed from the Insurance Premium Tax.

I appreciate your valuable time and consideration of this request.

## **9. Professional Services Contract (Accountability Court) – Commissioner Robinson**

This request is for approval of a professional services contract between Christopher Gray and Houston County. The current contract expired on June 30, 2024. This contract was reviewed and approved by both the Accountability Court and Christopher Gray. The County Attorney's office has also reviewed the contract.

**Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to**

**approve**

**disapprove**

**table**

**authorize**

**the signing of a professional services contract with Christopher Gray. This contract for surveillance services will start July 1, 2024 and expire June 30, 2026.**

# 10. Approval of Bills – Commissioner Robinson

Summary of bills by fund:

General Fund (100)	\$ 2,104,804.56
Drug Abuse Treatment & Educ (212)	\$ 13,511.08
Emergency 911 Telephone Fund (215)	\$ 75,924.28
American Rescue Plan Act (230)	\$23,654.00
Fire District Fund (270)	\$ 134,923.34
SPLOST Fund (320)	\$ 1,725,779.43
Water Fund (505)	\$ 453,836.40
Solid Waste Fund (540)	\$ 618,577.82
<b>Total</b>	<b>\$ 5,151,010.91</b>

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

approve

disapprove

table

authorize

**the payment of the bills totaling \$5,151,010.91.**