

**IN THE PROBATE COURT OF HOUSTON COUNTY
STATE OF GEORGIA**

Estate of: _____

Estate Number: _____

Deceased.

O.C.G.A. §53-5-8(b) Filing

I, _____, Personal Representative of the above-named estate, have served the beneficiaries named in the will as follows:

	Name	Date	Service Type		
			Waiver	Mail	Search
1.	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	_____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Instructions:

1. List each beneficiary in the will and check the box for their method of service. (If there are more than 5 beneficiaries, attach a second page.)
2. Attach a copy of the waiver they signed or the notice you mailed for each beneficiary.
3. Attach a copy of the return receipt showing certified mailing.
4. If you do not know where a beneficiary is and cannot find them, search for them and attach an Affidavit of Diligent Search explaining your efforts.
5. File this with the court within 60 days of your date of appointment.

If you fail to do each of these things, the court may cite you to appear and show cause why your Letters Testamentary should not be revoked.

This ___ day of _____, 20___.

Signed: _____

Printed name: _____

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Estate of:

_____ **Deceased.**

Estate Number: _____

O.C.G.A. §53-5-8(b) Notice

To Beneficiary:

Name: _____

Address: _____

This is to serve as notice to the above-named beneficiary that the undersigned has been appointed Personal Representative of the above-named estate and may be contacted at:

Personal Representative Information #1:

Name: _____

Mailing Address: _____

Phone Number: _____

Personal Representative Information #2:

Name: _____

Mailing Address: _____

Phone Number: _____

Date: _____

Signature of Personal Representative #1

Signature of Personal Representative #2

**IN THE PROBATE COURT OF HOUSTON COUNTY
STATE OF GEORGIA**

Estate of:

_____ **Deceased.**

Estate Number: _____

WAIVER OF RIGHT

**TO NOTIFICATION OF ISSUANCE OF LETTERS TESTAMENTARY
OR LETTERS OF ADMINISTRATION WITH THE WILL ANNEXED
PURSUANT TO O.C.G.A. §53-5-8(b)**

The undersigned, being 18 years of age or older, laboring under no legal disability, and being a beneficiary of the above-referenced estate, hereby waive my right to notification of issuance of Letters Testamentary or Letters of Administration with the Will Annexed by the Personal Representative of the above-named estate pursuant to O.C.G.A. §53-5-8(b).

Sworn to and subscribed before me this
____ day of _____, 20____

Signature of Beneficiary

NOTARY/CLERK OF PROBATE COURT

Printed Name of Beneficiary

My Commission Expires: _____