

---

# BOARD OF ELECTIONS

HOUSTON COUNTY GOVERNMENT BUILDING  
801 MAIN STREET, ROOM 237  
POST OFFICE BOX 945  
PERRY, GA 31069

478-987-1973

FAX 478-988-0699

## MEETING MINUTES Tuesday, September 1, 2020

The September 1, 2020 meeting of the Houston County Board of Elections was called to order at 5:30 p.m. by Chairman Katherine Shelton.

Members of the Board Present: Katherine Shelton – Chairman  
Barbara Waddle, Vice Chair  
John Applegate  
Henry Childs  
Sherman Falana

Member(s) of the Staff Present: Debra Presswood, Registration/Election Supervisor

Visitor(s) Present: Donna Sant; Bethany Bower

Chairman Shelton called for the approval of the minutes of the August 4, 2020 meeting. A motion was made by Barbara Waddle and seconded by Sherman Falana to approve the August 4, 2020 meeting minutes. The motion carried.

### REGISTRATION/ELECTION SUPERVISOR REPORT:

The Georgia Secretary of State has implemented an absentee ballot portal which allows voters to request an absentee ballot and receive confirmation that the request is being processed. The voter may make the request on-line at the Secretary of State's website.

We are averaging three trays of absentee requests from the postal service, forty emails, and fifty absentee requests from the portal per day. Several of our Elderly/Disabled voters' requests are duplicate absentee requests.

Poll worker training will be September 23 – October 2, 2020. Due to limited space and social distancing, training has been moved to Rozar Park, 1060 Keith Drive, Perry. We will train two polling locations per day.

Logic and Accuracy Testing on voting equipment will begin September 22, 2020 and continue until completed.

Early Voting is October 13 – October 30. A copy of the schedule has been posted at the Board of Elections, the Houston County Annex, the Houston County Court House, the cities of Centerville, Perry, and Warner Robins. Also, notice will be on the City of Perry, Centerville, and Houston County water bills.

The city of Warner Robins has not responded to the notification on its water bill. Notification has been sent to the Perry and Warner Robins Chambers of Commerce. The City of Centerville will post in its newsletter.

The following information refers to the provision of absentee ballots for Military Voters, Overseas Citizens and first-time voters who did not provide identification at the time of registration.

Per contractual agreement with the Georgia Secretary of State:

Absentee ballots requested by September 18 will be printed, mailed, and paid for by the Secretary of State.

Absentee ballots requested September 19 - October 16 will still be printed and mailed by the Secretary of State but paid for by Houston County.

Absentee ballots requested during the last two weeks of early voting, October 17– October 30 will be printed, mailed, and paid for by Houston County.

A copy of the August 4, 2020 Meeting Minutes, Active/Inactive Voter figures - (September 2020), Poll worker training schedule, and Early Voting Schedule was given to board members.

The upcoming election is November 3, 2020, General Election.

The next board meeting will be October 6, 2020 at 5:30 p.m.

**Old Business:**

Report was given by Katherine Shelton and John Applegate regarding the location of additional absentee drop boxes within the county. The location considerations were the Nola Brantley Public Library, the City Halls of Centerville and Warner Robins and the Warner Robins Police/Safety Building. At that time, all government facilities were closed due to Covid-19 restrictions with no indication of when they would reopen. Any other locations would have had to meet safety/security requirements.

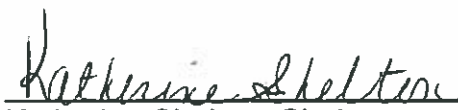
Sherman Falana moved to add additional drop boxes in Houston County. The motion failed due to lack of a second.

The Board agreed to maintain support of the Absentee Drop Boxes at the Houston County Courthouse Annex in Warner Robins and the Board of Elections in Perry.

**New Business:**

Mr. Applegate agreed to work with Houston County IT Department to publicize the November 3, 2020 Election Highlights.

There being no further business motion to adjourn by Sherman Falana, seconded by John Applegate. Motion carried by all. Meeting adjourned at 7:15 p.m.

  
Katherine Shelton, Chairman  
October 6, 2020

  
Debra Presswood, Secretary

This meeting was conducted in accordance with the Georgia Meeting Provisions of Title 50, Chapter 14 of Georgia Code.